

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER
WEDNESDAY, FEBRUARY 17, 2016

7:00 P.M.

AGENDA

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.
3. Salute to the Flag

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for Board Meeting to the *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Edgewood Avenue at the main entrance (between Chestnut and Pine Streets) and the Pine Street entrance to the high school."

PRIVATE:

AUTHORIZING EXECUTIVE SESSION
Date: February 17, 2016

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

 Any matter in which the release of information would impair a right to receive funds from the federal government;

 X Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

X Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Call meeting to order

THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR JANUARY

Senior Class

Karley Trow
Zachary Pergola

Junior Class

Hailey Smith
Nicholas May

Sophomore Class

Jenna Yip
Damir Jones

Freshman Class

Julianne Brown
Zachary Olszewski

Grade Eight

Tara Gannon
Gabriel Bain

Grade Seven

Ashley DeFrates
Jeffrey Jordan

RECOGNITION OF THE FOLLOWING STUDENT FOR THE HONOR OF BEING SELECTED AS FIRST CHAIR FRENCH HORN TO THE ALL-SOUTH JERSEY WIND ENSEMBLE, ORCHESTRA, AND CHAMBER ENSEMBLE:

Karenann Libby

RECOGNITION OF THE FOLLOWING STUDENT FOR THE HONOR OF BEING SELECTED TO THE ALL-STATE SYMPHONIC BAND:

Karenann Libby French Horn

REPORT: Student Council Representative: **Cassidy Chambers**

RECESS:

APPROVAL OF BOARD MINUTES:

1. Motion to approve the following minutes: January 20, 2016

PUBLIC PARTICIPATION: (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with an +.

FINANCE:

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2015. The Treasurer's Report and Secretary's report are in agreement for the month of December 2015.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve 1st Colonial Bank as an approved depository for board funds effective March 1, 2016 through June 30, 2016.
6. Motion to approve bills payable in the amount of \$503,282.82.

- **DISCUSSION:**

- 2016-2017 Budget

PROGRAM: (All motions are upon Superintendent's recommendation:)

- PRESENTATIONS

- Kindergarten Presentation
Carleene Slowik
Kindergarten Teachers
- Participation Rate Action Plan
Anna Muessig
Tricia Martel
- EVVRS Semi-Annual Report Period I – July 1, 2015 through December 2015
Steve Crispin

1. Board consideration of the following after school activities at Mansion Avenue School:

- 3rd and 4th Grade Choir
March 7, 2016 through May 24, 2016
1 day per week; 1 hour per day
Rate: \$30.00 per hour
- Fitness Club
March 7, 2016 through May 26, 2016
1 day per week; 1 hour per day
Rate: \$30.00 per hour

2. Motion to approve the Camden County College 2015-2016 High School Plus Agreement.

3. Motion to accept the EVVRS Report for Period I – July 1, 2015 through December 31, 2015

4. Motion to approve the ELS Three Year Program Plan for school years 2014-2017.

5. Motion to approve the "Participation Rate Action Plan" as presented.

PERSONNEL:

1. + Motion to approve a request from Cara Novick, Mansion Avenue School guidance counselor, to invoke the FMLA for intermittent leave effective retroactive to February 16, 2016 through June 17, 2016 or the last day for educational services personnel.

2. + Motion to approved an extended medical leave of absence for Sue Jenkinson, fourth grade teacher at Mansion Avenue School, effective retroactive to February 16, 2016 through at least April 19, 2016.

3. + Motion to approve Daniella Maniscalco as part-time 1:1 aide at Haviland Avenue School at Step 1, \$13.63 per hour for 12.5 hours per week, 2.5 hours per day, 5 days per week, on an emergent basis, not to include benefits, effective February 25, 2016 through June 16, 2016 or the last day for students, pending completion of all district and state requirements.

4. Motion to approve the following as substitutes and/or home instruction tutors for the 2015-2016 school year, pending completion of all district and state requirements:

Amanda Moretto	Substitute Teacher
Philip Milby	Substitute Teacher
Hollie Chambers	Substitute Teacher

5. Motion to approve the following requests to attend workshops/conferences for the 2015-2016 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
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HS	\$239.00	Mary Anne Kavanaugh	March 10, 2016	Using GAMIFICATION To Strengthen Student Learning and Engagement in the Content Areas
HS	\$380.00	Paul Rogers	May 1-3, 2016	NASW.NJ 2016 Annual Conference (National Association of Social Workers)

6. Motion to approve spring coaching positions for the 2015-2016 school year:

Baseball Varsity	Rich Horan
Baseball Asst. Varsity	*Ryan Knaul
Baseball Asst. Varsity	*Tyler Inkster
Baseball Asst. Varsity	*Zachary Jakubowski
Baseball Junior Varsity	*Keith Allen
Baseball Freshman	*Randolph Callaway
*Keith Allen, Randolph Callaway, Tyler Inkster, Zachary Jakubowski and Ryan Knaul will each receive 1/5 of the total of Varsity Assistant's + JV + Freshman stipends.	
Golf Varsity	Luke Collazzo
Golf Asst. Varsity	Paul Frantz
Softball Varsity	Erin Small
Softball Asst. Varsity	Maddy Meehan
Softball Junior Varsity	Stacey Caltagirone
Softball Freshman	Kristen Tegan
Boys Tennis Varsity	Chris Sylvester
Boys Tennis Assistant	Diane Bay
Boys Track & Field Varsity	Steve Ireland
Girls Track & Field Varsity	Adam Cramer
Track & Field Assistant	Daniel Reed
Track & Field Assistant	Dustin Stiles
Track & Field Assistant	Roger Houghkirk
Track & Field Assistant	Daniel Cosenza
7/8 Grade Coed Track & Field	Angela DiFilippo
7/8 Grade Coed Track & Field Assistant	Kyle Muckley
Spring Weight Training	Rich McManis (3/5) Dave Niglio (2/5)
Spring Athletic Trainer	Scott LaPayover
Spring Assistant Athletic Dir.	Kevin Greway

Volunteers

Baseball	Pat Dewechter, Chris Harris, Aaron Holmes, Rich Horan III, Brian Kulak, Ralph Schiavo, Brett Phillips & Don Seybold
Golf	Mike Tomasetti and Harry Reeves
Softball	Amanda Brown and Kelsi Carle
Spring Weight Training	Dominic Koehl and Keith Allen
Track and Field Programs	Shawn Agnew, Kieren Boland, Alice Borden, Dominic Caruso, Randy Marr, Kyle Muckley, Anthony Pugliese, Daryl White, Joseph Furlong Jr., William Greener, Andria Loomis
Boys Tennis	Laurie Bouch, Matthew Harter, Greg Hoffman and Monika Waniek
Weight Room	Daniel Boyle and Keith Allen

7. Motion to approve Ruth Anne Detweiler, learning disabilities teacher consultant, to perform per case learning evaluations on an as needed basis throughout the remainder of the 2015-16 school year at the rate of \$250.00 per evaluation effective upon completion of all state and district requirements for contractors.
8. Motion to approve a correction in the stipend listed in Exhibit "E" Extra Curricular Athletics of the AEA negotiated agreement as follows:

Track Assistant Jr. High
 \$1,175 for 2015 – 2016 (Originally listed: \$600.00)
 \$1,200 for 2016 – 2017 (Originally listed: \$625.00)
 \$1,225 for 2017 – 2018 (Originally listed: \$650.00)

9. Motion to approve/rescind the following chaperones for the senior trip to Disney World in April 2016:

 Rescind: Nancy Wolgamot
 Approve: Stacy Caltagirone

10. Motion to approve the following Camden County College field experience request for spring 2016:

Student	Major	Cooperating Teacher
Joshua Hyland	Secondary Education	Patti Myers Griffith

STUDENTS:

1. Motion to approve the following field trip requests for the 2015-2016 school year:

3/8/16 Haviland Avenue: Kindergarten teachers, seven chaperones and 108 students to Cinemark 16 – Somerdale. Purpose: To see the movie *Zootopia* to see "Zoo" as fiction to compared with real "Zoo" as non-fiction. Departure: 8:30 am. Return: 12:00 pm. School buses. **Total Cost: \$214.04 (Paid by Students)**

3/11/16 High School: Ms. Scotto, two chaperones and 25 students to Camden County Jail. Purpose: At risk students tour Camden County Jail. Departure: 8:30 am. Return: 12:30 pm. School bus. **Total Cost: \$106.32 (Paid by ABOE)**

3/15/16 Mansion Avenue: Ms. Meehan, four chaperones and 45 students to Planetarium at Rowan University. Purpose: Extend learning on space curriculum. Departure: 9:45 am. Return: 1:00 pm. School buses. **Total Cost: \$237.94 (Paid by Students)**

3/16/16 High School: Ms. Willis, two chaperones and 10-15 students to Mothers Matter, Sewell, NJ. Purpose: Service project – assembling toiletries in baskets for mothers in need. Departure: 10:00 am. Return: 2:00 pm. School bus. **Total Cost: \$125.75 (Paid by ABOE)**

3/17/16 Mansion Avenue: Ms. Meehan, six chaperones and 48 students to Rowan University – Planetarium. Purpose: Extend learning on space curriculum. Departure: 9:45 pm. Return: 1:00 pm. School buses to include one handicap bus. **Total Cost: \$118.97 (Paid by Students; handicap bus paid by ABOE)**

4/20/16 Mansion Avenue: Ms. Hartstein, Mr. Rehn, and 41 students to Pennsbury Manor, PA. Purpose: To enhance the curriculum of colonial life through experience. Departure: 8:45 am. Return: 2:45 pm. School bus. **Total Cost: \$204.55**

4/21/16 Mansion Avenue: Ms. Hartstein, Mr. Rehn, and 32 students to the Cherry Hill Skating Center. Purpose: Safety Appreciation for 5th grade students. Departure: 11:30 am. Return: 2:45 pm. School bus. **Total Cost: \$91.18 (Paid by ABOE)**

4/25/16 Mansion Avenue: Ms. Rosenberg, Ms. Engelhart and 40 students to Pennsbury Manor, PA. Purpose: To enhance the curriculum of colonial life through experience. Departure: 8:45 am. Return: 2:30 pm. School bus. **Total Cost: \$204.55**

4/26/16 Mansion Avenue: Ms. VanFossen, Ms. Bonvetti and 19 students to Mansion Avenue School. Purpose: Peer-to-Peer students to present character development lesson to 5th and 6th grade students. Departure: 1:00 pm. Return: 2:30 pm. Walking Total **Cost: \$-0-**

5/13/16 Mansion Avenue: Third Grade Teachers and 103 students to the Franklin Institute. Purpose: To begin our endangered animal investigations. All animal and most plants depend on both, other organisms and their environment to meet their basic needs. Departure: 9:00 am. Return: 2:45 pm. Purpose: School buses and one Holcomb bus. **Total Cost: \$409.00 (Paid by Students)**

5/18/16 High School: Ms. Harris, Ms. VanFossen and 20 students to Grounds for Sculpture, Hamilton Township, NJ. Purpose: To take the advanced ceramics and sculpture class to see the variety of sculptural materials professional artists use. Departure: 9:00 am. Return: 2:30 pm. School bus. **Total Cost: \$190.55**

5/19-20/16 Mansion Avenue: Ms. Hartstein, Mr. Rehn, four chaperones and 40 students to Washington, DC. Purpose: Culminating 6th grade appreciation trip for safety patrol. Departure: 6:00 am 5/19 Return: 8:30 pm 5/20. Charter bus. Trip is paid for by safety patrol fund raising activities.

6/10/16 Mansion Avenue: Ms. Meehan, 16 chaperones and 95 students to the Brandywine Picnic Park in West Chester, PA. Purpose: A fun trip before students move on to junior high. Departure: 8:45 am. Return: 2:30 pm. School buses (2) and on handicap bus (Holcomb) **Total Cost: \$450.00 (Paid by Students; ABOE will pay for handicap bus.)**

2. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the January 2016 meeting of the Board of Education.
3. Motion to approve homebound instruction for the following students:

STUDENT ID#	DATE
00991	Effective retroactive to January 20, 2016 through February 4, 2016
01699	Extending current home instruction to March 25, 2016

BUILDINGS AND GROUNDS:

1. Motion to approve the following facility requests for the 2015-2016 school year:

AHS Main Gym – MAS & HAS PTA, Science Fair, April 22, 2016, from 6:00pm to 8:30pm.
Contact person: Melissa McCloskey

AHS -Audubon Little League Fields and Varsity Field, for practice and games from March 1, 2016 to August 30, 2016. Contact: Jodi Clarke

AHS – Audubon Little League, AHS Aux Gym and hitting tunnels for practice from March 4 to March 31, 2016. Contact: Jodi Clarke

AHS – Audubon Women’s League, Lower field for Easter Egg Hunt, Saturday, March 14, 2016 from 11am to 4pm (rain date – March 20). Contact: Christine Tole

- **DISCUSSION:**

- Audubon Park School
- Green Wave Park

- **INFORMATION: Mansion Avenue School**

January 7, 2016	Lockdown Drill
January 19, 2016	Fire Drill
January 25, 2016	Lockout Drill

Haviland Avenue School:

January 7, 2016
January 8, 2016

Lockout Drill
Fire Drill

Audubon High School:

January 5, 2016
January 21, 2016

Lockout Drill
Fire Drill

REPORTS:

1. HIB District Report:

BULLYING INCIDENTS REPORT			
SCHOOL	Confirmed HIB	Non-HIB	Total
HS Incident#1046 Incident#1060	2	0	2
HAS	0	0	0
MAS Incident#1077	1	0	1

2. Superintendent's Report

BOARD COMMITTEES:

- A. Buildings and Grounds: **Mrs. Davis, Chairperson**, Mr. Lee, Mrs. Osinski, Mr. Yacovelli, Alternate: Mr. Blumenstein
- B. Community Relations: **Mrs. Osinski, Chairperson**, Mrs. DiVietro, Mrs. Greenwood, Mr. Blumenstein, Alternate: Mr. Lee
- C. Curriculum: **Mr. Lee, Chairperson**, Mrs. Davis, Mr. Blumenstein, Ms. DiVietro, Alternate: Mrs. Cox
- D. Finance: **Mr. Yacovelli, Chairperson**, Mr. Lee, Mrs. Cox, Mr. Blumenstein, Alternate: Mrs. Osinski
- E. Negotiations: **Ms. Brown, Chairperson**, Mr. Yacovelli, Mr. Lee
- F. Policy: **Mrs. Cox, Chairperson**, Mrs. Davis, Mr. Ryan, Ms. Brown, Alternate: Mrs. DiVietro
- G. Scholarship: **Ms. Brown, Chairperson**, Mr. Lee, Mrs. Davis, Mrs. DiVietro, Alternate: Mrs. Greenwood
- H. School Services: **Mr. Yacovelli**, Mrs. Greenwood, Mr. Ryan, Mrs. Osinski, Alternate: Mrs. DiVietro
- I. CCEC Rep. Rotation: **Ms. Brown**
- J. CCSBA Rep. Rotation: **Mr. Blumenstein**
- K. AEF Representative: **Ms. Brown**
- L. State/Federal Programs: **Mr. Crispin**
- M. Affirmative Action Officer: **Mr. Delengowski**
- N. Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws \$0167 of the Audubon Public Schools Board of Education Policy Manual.

PUBLIC PARTICIPATION: (Open Discussion)

PRIVATE: (Executive Session if Necessary)

ADJOURNMENT

1. Motion to adjourn meeting at approximately _____ pm.